



Volunteer Reference Check Form

CARD would appreciate your assistance in providing us with a reference on behalf of the individual, who is applying to volunteer their services.

All information provided is confidential.

Candidate's Name: _____

Volunteer Position Applied For: _____

Reference's Name: _____

Title/Relationship: _____

Phone #: _____ Email: _____

1. In what capacity do you know the candidate who has given your name as a reference?

2. How long have you known the candidate? _____

3. Are you related to the candidate in any way?

Yes

No

4. Were you his/her supervisor at any time?

Yes

No

5. What word would you use to best describe him/her as a person?

6. Please check any of the strengths you believe the candidate possesses:

Compassion

People skills

Cooperation

Reliability

Energy

Responsibility

Initiative

Sensitivity to Others

Patience

Trustworthiness

7. If former employee, would you rehire this person?

Yes

No

Additional Comments:

Date of Reference Check: _____

Signature of Reference: _____

Thank you for taking the time to provide this reference.

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